

Today's Date: \_\_\_\_\_

### 30 DAY WRITTEN NOTICE

**CURRENT ADDRESS:**

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I/We \_\_\_\_\_  
(Lease Holder/s)

Hereby give a formal 30 day Written Notice to Vacate on \_\_\_\_\_ (date vacating)

**Days & Times Available to show property:** \_\_\_\_\_

**FORWARDING ADDRESS:**

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#### WHAT TO EXPECT

- 1.) ALL keys and remotes MUST be returned to JW Hunt Realty office on your vacate date or before. If not, you will be charged a prorated rental fee per day(s) the keys are not turned in after the date listed above. This includes the mailbox key. You will be responsible for making postal arrangements to forward any mail. JW Hunt Realty will not allow you to hold on to the mailbox key or hold any mail for you after the date listed above to vacate.
- 2.) Any items left behind that do not belong to the property, such as any personal belongings, furniture, etc. will be disposed of after the vacate date listed above. JW Hunt Realty will not be responsible to stow any items once keys are returned. Anything left behind will be subject to trash out fees.
- 3.) You are expected to leave the property in the same condition as it was when you moved in. You **WILL NOT BE RESPONSIBLE** for any damage recorded from repairs or the damages logged onto your Move- in Evaluation Report during the duration of your stay. However, any extensive damage to carpets, walls, and appliances etc. that conflicts your move In Evaluation Report or repairs noted you **WILL BE RESPONSIBLE FOR THOSE ITEMS.**
- 4.) **DEPOSITS:** Any move out fees/cleaning fees will be deducted from your security deposit balance. Any balance due to you after deductions will be mailed to the forwarding address listed above **30 days** after your vacate date.

X \_\_\_\_\_  
Tenant Date

X \_\_\_\_\_  
Landlord/Owner Date